

U.S. Services

U.S. Passport Services

- U.S. Passports
- Report the Birth of a U.S. Citizen Abroad
- Add Visa Pages to a U.S. Passport
- Notary services

All of the above require appointments

Visit trinidad.usembassy.gov or call ACS

Report the Death of a U.S. Citizen Abroad

Requires Electronic Death Certificate
or regular certificate with Apostille stamp

Walk-in 1:00 - 3:00pm Mon - Fri

Please call ACS first

Taxes

International Taxpayer Assistance

Visit irs.gov

Or call: (800) 829-1040 (toll free)

or (267) 941-1000 (not toll-free)

7:00am to 10:00pm Mon - Fri

Note: ACS can provide tax forms and publications but we cannot provide tax advice of any sort, including whether or not you need to file.

Voting

Register to Vote in the U.S.

Find your state's info on fvap.gov

Email vote@fvap.gov or call ACS

U.S. Social Security

- Apply for benefits
- Change your address
- Request a letter for TT Social Welfare
- Update on a recent application
- Non-receipt of benefits payments
- Other U.S. federal benefits

All of the above require appointments.

Note: information and forms are available on ssa.gov

however all forms must be submitted in person through the Embassy. Please call ACS for an appointment.

U.S. Services (continued)

Register your trip/overseas residence through the Smart Traveler Enrollment Program (STEP)

Visit travelregistration.state.gov or visit the Embassy in person. Sorry, you cannot register over the phone.

Replace Certificate of Naturalization

Get Form N-565 from uscis.gov

Replace U.S. birth, death, marriage, or divorce documents

Go to "Vital Records" on cdc.gov

Then find your state's info or call ACS

File Immigration Form I-130

for an immediate relative of a U.S. Citizen

Walk-in 7:30-9:00am Mon - Wed and Fri (not Thur)

or call "Immigration Visas"

622-6371 between 1pm and 3pm Mon - Fri

Need to contact ACS?

Emergency contact number

622-6371 is the main Embassy number, answered 24/7.

If you have an after hours emergency, ask to speak with the Duty Officer.

Non-emergency contact number

622-6371 is also the non-emergency number.

American Citizen Services (ACS) accepts non-emergency calls during these hours:

Mon - Fri 8:00am - 11:30am and 1:00 - 3:00pm

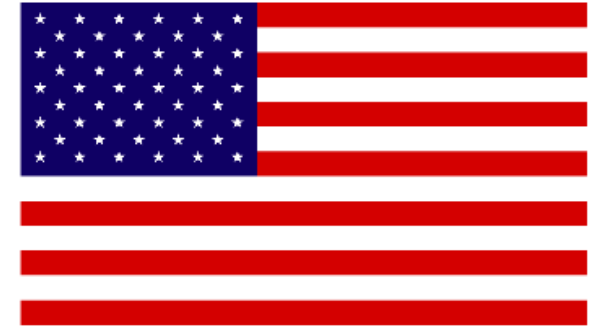
Simply dial 622-6371 and follow the menu prompts for "American Citizen Services"

Email

Please email us at acspos@state.gov

All email is answered within one business day.

Please note that ACS is closed for non-emergency services on the last Wednesday of every month.



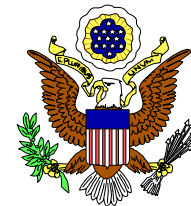
Guide for U.S. Citizens residing in Trinidad and Tobago



Prepared by the U.S. Embassy
Office of American Citizen Services

Available online at:

trinidad.usembassy.gov



Last Updated 13-Jun-2011

Trinidad

Social Welfare

Apply for Old Age Benefits
Ministry of the People and Social Development
ABMA Building, St. Vincent and Duke Street
Port of Spain / 625-0439

Apply for TT Citizenship, Passport, etc.

Citizenship and Immigration Section, Temple Court
31-33 Abercromby Street, Ground Floor, Port of Spain
623-2441-5

Immigration Division Head Office

67 Frederick Street, Port of Spain / 623-3571-2

Elections and Boundaries Commission

Get a TT ID card (including non-TT citizens)
Scott House (Head Office)
134-138 Frederick Street, Port of Spain
Tel. 625-8994/ 623-4622/627-1516/627-0745
More info on ebctt.com

Ministry of Works and Transport - Licensing Office

Get a Driver's License
Wrightson Road, Port-of-Spain / 625-1031

Registrar General

Apply for birth, death or marriage certificates
and get Apostille certification of official documents
Registration House – Ministry of Legal Affairs
South Quay, Port of Spain / 624-1660

Criminal Injuries Compensation Board

Public assistance for victims of violent crimes
Tower C, Ministry of Justice, 1 Wrightson Road, Port of Spain
627-2374/627-2376/627-2321

Office of the Ombudsman

Resolves complaints against government agencies
132 Henry Street, Port of Spain / 624-3121-4
Email feedback@ombudsman.gov.tt

Office of Disaster Preparedness and Mgmt (ODPM)

Trinidad Office
640-1285/8905/8653/6493

Tobago

Social Welfare

Apply for Old Age Benefits
Children and Family Services Unit
Department of Social Services and Gender Affairs
Division of Health and Social Services
TLH Complex, Montessori Drive
Glen Road, Scarborough
660-7871 /639-2673/639-1512 Ext. 230/235

Apply for TT Citizenship, Passport, etc.

Immigration Office - Tobago
Agricola Building
Wilson Road
Scarborough
639-1214/639-1523/635-0372/635-0430

Registrar General

Apply for TT ID cards, birth, death or marriage certificates
and get Apostille certification of official documents
Caroline Building No. 2
11 Hamilton Street, Scarborough
639-3210/1330 or 639-2929 (ID cards)

Department of Motor Vehicles

Get a Driver's License
Old Government Farm Road, Shaw Park
639-2466 or mowt.gov.tt

Criminal Injuries Compensation Board

Public assistance for victims of violent crimes
Office of Senior State Counsel, Legal Department
Calder Hall Administrative Complex
639-5546 Ext. 120

Office of the Ombudsman

Resolves complaints against government agencies
Caribana Building, Bacolet Street, Scarborough
639-1302
Email tgoregion@ombudsman.gov.tt

Office of Disaster Preparedness and Mgmt (ODPM)

Tobago Office
660-7489

Trinidad and Tobago

Police: 999
Fire and Ambulance: 990
Reporting Crime: 555
Kidnapping Hotline: 623-6793
Coast Guard: 634-4440
National Domestic Violence Hotline: 800-SAVE (7283)

Childline

Counseling hotline for abused and neglected children
800-4321 or 131

Crime Stoppers

Confidential tip line
800-TIPS (8477)

Police Complaints Authority

627-4377/ 625-0095

Community Mediation Centre

Resolves disputes between family members and
within communities
Beacon Building
Corner St. Vincent Street and Independence Square
Port of Spain
623-6369/625-9221/8565 Ext. 4107, 4106, 4102

Ministry of Foreign Affairs

Get Apostille certification of a TT-notarized document
for use in the U.S. (takes 3 days)
623-6894 / Hours Mon - Fri 8:00am - 4:00pm
Email consular@foreign.gov.tt
Level 12, Tower C, Waterfront Complex
1A Wrightson Road, Port of Spain

Help us improve this document

Please send additions, corrections and comments to
acspos@state.gov